

GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES
BUDGET AND FINANCE COMMITTEE

Approved at 3-1-22
Committee meeting

Minutes of the Wednesday, January 5, 2022 Regular Meeting

Call to Order and Roll Call

The Governors State University Board of Trustees Budget and Finance Committee meeting for Wednesday, January 5, 2022 was called to order by Chair Angela Sebastian at 8:01 am. Roll call was taken and Trustees Kevin Brookins, John Brudnak, Jeanine Latrice Koger, and Angela Sebastian were in attendance. Trustee Pedro Cevallos-Candau was absent. Trustee Jim Kvedaras was also in attendance. As permitted by Public Act 101-0640 and Illinois Governor's Disaster Proclamation dated December 10, 2021, the meeting was held via Zoom.

Also in attendance:

Cheryl Green, President

Corey Bradford, Vice President for Administration and Finance

Therese King Nohos, Vice President, General Counsel and Interim Vice President of Human Resources

Penny Perdue, Chief of Administrative Operations and Liaison to the Board

Colleen Sexton, Interim Provost and Vice President for Academic Affairs

Rasha Abed, Director, Sponsored Programs and Research

Chevonne Alston, Faculty, College of Business, Faculty Senate Representative

Villalyn Baluga, Associate Vice President for Finance

Zion Banks, Senior Writer, Marketing and Communications

Will Davis, Vice President, Institutional Advancement, Marketing and Communications

Dominick Demonica, Demonica Kemper Architects

Kristoffer Evangelista, Internal Auditor

Carl Hampton, Chief Diversity Officer

Maureen Kelly, Director of Governmental and Community Relations

Blaise Lukasiewicz, Documentation/Training Specialist, Information Technology Services

Heather Penn, Chief Broadcasting Engineer, Digital Learning and Media Design

John Potempa, Associate Vice President, Facilities Development and Management

Chuck Pustz, Associate Vice President for Information Technology Services

Tracy Sullivan, Assistant Vice President of Procurement and Business Services

Brian Tse, IT Technical Associate

J. Christopher Tweddle, Faculty, CAS, Faculty Senate Representative

Fred Yantes, Budget Analyst III, Office of Budget and Financial Planning

Jason Zingsheim, Chair, Division of Arts and Letters, College of Arts and Sciences

Sandra Zurawski, Director of Budget and Financial Planning

Public Comment

There were no public comments.

Approval of Meeting Agenda

Chair Sebastian asked for a motion to approve the agenda for the January 5, 2022, Budget and Finance Committee meeting. Trustee Brookins motioned. Trustee Brudnak seconded. The motion was approved via a unanimous roll call vote.

Approval of Minutes

Chair Sebastian asked for a motion to approve the minutes of the September 29, 2021, Budget and Finance Committee meeting. Trustee Brudnak motioned. Trustee Brookins seconded. The minutes were approved via a unanimous roll call vote.

Information Items

Chair Sebastian asked John Potempa, Associate Vice President of Facilities, Development and Management, and Dominick Demonica, Founding Principal Demonica Kemper Architects, to present the update of the Facilities Master Plan. Mr. Potempa and Mr. Demonica presented the report. A discussion ensued.

Chair Sebastian asked Corey Bradford, Vice President of Administration and Finance, to present the Budget to Actual Report for the period of July 1, 2021 through September 30, 2021. Dr. Bradford presented the report included in the Board Book.

Chair Sebastian asked Corey Bradford, Vice President of Administration and Finance, to present the Report on Purchases of \$50,000 to \$99,999. Dr. Bradford presented the report included in the Board Book. A discussion ensued.

Chair Sebastian asked Corey Bradford, Vice President of Administration and Finance, to present the Report on Income-Producing Contracts. Dr. Bradford presented the report included in the Board Book. A discussion ensued.

Chair Sebastian asked Will Davis, Vice President of Institutional Advancement, Marketing and Communications, and CEO of the GSU Foundation, to present the Report on Contributions Between the University and University Related Organizations. Mr. Davis presented the report included in the Board Book.

Chair Sebastian asked Corey Bradford, Vice President of Administration and Finance, to present the Annual Report on Tuition and Fee Waivers. Dr. Bradford presented the report included in the Board Book. A discussion ensued.

Chair Sebastian asked Corey Bradford, Vice President of Administration and Finance, and Kristoffer Evangelista, Internal Auditor, to present the Internal Auditor Report. Dr. Bradford and Mr. Evangelista presented. A discussion ensued.

Closed Session

Chair Sebastian requested a motion to go into Closed Session at 9:38 am, pursuant to Section 2(c)(29) of the Illinois Open Meetings Act, to discuss audit matters. Trustee Brudnak motioned. Trustee Koger seconded. Roll call was taken and Trustees Brookins, Brudnak, Koger, and Sebastian voted to pass the motion.

The Board returned to open session at 10:11 am. Chair Sebastian noted that no action was taken in closed session.

There being no old or new business, the meeting adjourned at 10:12 am with a motion from Trustee Brudnak and a second from Trustee Koger. The motion passed unanimously on a voice vote.

Respectfully submitted,
Penny Perdue
Recording Secretary